



**OFFICE OF THE CONTROLLER OF EXAMINATIONS  
MAHATMA GANDHI UNIVERSITY  
NALGONDA- 508 254**

Dated: 07.05.2018

**NOTIFICATION**

1. It is hereby notified for information of all the Regular & Backlog Candidates of M.C.A of all the Campus, College that the VI -Semester (Regular & Backlog/Improvement) Examinations are scheduled in the month of May, 2018. The detailed Time-Table will be notified in due course.
2. The schedule for payment of Examination fee and submission of Examination application forms as shown below:

Descriptions	Last Dates	
	Without late fee	With late fee of Rs.200/-
<b><u>To Students</u></b> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	<b>14.05.2018</b> <b>Monday</b>	<b>16.05.2018</b> <b>Wednesday</b>
<b><u>To Colleges</u></b> 1. Remittance of consolidated Examination fee through a SBI Challan Account No. 62422450289 (Bank Code No. 21270) 2. Preparation & Submission of E.A.F. Online	<b>15.05.2018</b> <b>Tuesday</b>	<b>17.05.2018</b> <b>Thursday</b>
Submission of printed EAF form along with NR & Fee Abstract etc to the Exam Branch, MGU	<b>18.05.2018</b>	
<b>Note: Principals are requested to forward the applications of those candidates whose attendance is more than 75% other applications should not be forwarded.</b>		

### SCHEDULE OF EXAMINATION FEE

Particulars	Examination Fees (Memorandum of Marks)	Upto 3 Papers	Consolidated Memo & Provisional Charges
M.C.A	Rs.620 +60* = 680/-	Rs. 340+60*=400/-	Rs. 360/-  (only for VI Semester Regular Candidates)

- (A) PLEASE SUBMIT THE ENCLOSED FEE ABSTRACT COMPULSORY, OTHERWISE FORMS WILL NOT BE ACCEPTED
- (B) FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION.
3. The Principals of the Post-Graduate colleges of Mahatma Gandhi University are requested to:
- (a) Not to collect the Exam fee from **Visually Challenged, Differently abled, hearing impaired Blind, Physically Disabled, Deaf & Dumb students as per Government Orders.** A Xerox Copy of Medical Certificate confirming their status as disabled Handicapped. (Minimum percentage of disability must be of 40%) must be attached to the Application forms. Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.
- (b) Inform the students that the examination fee & application forms will not be accepted after the due date.
- (c) Instruct the students to enclose the photo copies (Xerox copies) of the memorandum marks of qualifying examination to verify the eligibility.
4. The candidates of Previous (Regular) must enclose Memorandum of Marks or **Nominal Rolls** along with properly filled in Examination Forms.
5. The Principal is requested to forward all the examination application forms duly attested on or before **18.05.2018.**
- (i) ALL THE REGULAR CANDIDATES OF SEMESTER SHOULD SUBMIT THEIR EXAMINATION FORMS THROUGH ONLINE ONLY. ALONG WITH ONE HARD COPY WHICH IS COMPULSORY.
6. THE PRINCIPALS ARE REQUESTED TO FORWARD THE EXAMINATION APPLICATION FORMS OF THE ELEGIBLE CANDIDATES ONLY.
7. INCOMPLETE FORMS AND FORMS WITHOUT DOCUMENTS MENTIONED ABOVE WILL SUMMARILY BE REJECTED.

*A. Ravi*

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