



OFFICE OF THE CONTROLLER OF EXAMINATIONS
MAHATMA GANDHI UNIVERSITY
NALGONDA- 508 254

No.11 /MGU /PG/Exams/2018-19

Dated: 21.04.2018

NOTIFICATION

1. It is hereby notified for information of all the Regular/Backlog/Improvement candidates of M.A./M.Com./ M.Sc./M.S.W./B.Li.Sc. of all the Campus, Affiliated Colleges that the II-Semester Regular/Backlog/Improvement and I-Semester Backlog/Improvement Examinations are scheduled in the month of MAY, 2018. The detailed Time-Table will be notified in due course.
2. The schedule for payment of examination fee and submission of examination application forms at the respective colleges is given below:-

Descriptions	Last Dates	
	Without late fee	With late fee of Rs.200/-
<u>To Students</u> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	30.04.2018 Monday	03.05.2018 Thursday
<u>To Colleges</u> 1. Remittance of consolidated Examination fee through a SBH Challan Account No. 62422450289 (Bank Code No. 21270) 2. Preparation & Submission of E.A.F. Online	01.05.2018 Tuesday	04.05.2018 Friday
Submission of printed EAF form along with NR & Fee Abstract etc to the Exam Branch, MGU	07.05.2018	
Note: No application will be accepted after the last date of submission from any college and also honored direction from any corner		
Note: Principals are requested to forward the applications of those candidates whose attendance is more than 75% other applications should not be forwarded.		

SCHEDULE OF EXAMINATION FEE

Particulars	Fees for All Paper	Upto 3 Papers	Improvement per Paper
All other M.Sc./M.Com./M.A./MSW/B.Li.Sc. Courses (II & I Semester)	Rs. 400 + 50 = 450/-	Rs. 250+50=300/-	Each Paper Rs. 150+50=200/-
* Memorandum of Marks			

(A) PLEASE SUBMIT THE ENCLOSED FEE ABSTRACT COMPULSORY, OTHERWISE FORMS WILL NOT BE ACCEPTED

(B) FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION.

3. The Principals of the Post-Graduate colleges of Mahatma Gandhi University are requested to:

(a) Not to collect the Exam fee from **Visually Challenged, Differently abled, hearing impaired Blind, Physically Disabled, Deaf & Dumb students as per Government Orders.** A Xerox Copy of Medical Certificate confirming their status as disabled Handicapped. (Minimum percentage of disability must be of 40%) must be attached to the Application forms. Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.

(b) Inform the students that the examination fee & application forms will not be accepted after the due date.

(c) Instruct the students to enclose the photo copies (Xerox copies) of the memorandum marks of qualifying examination to verify the eligibility.

4. The candidates of II Semester (Regular & Backlog /Improvement) and I-Semester (Backlog /Improvement) **memorandum of marks** along with properly filled in Examination Forms. The Principals are requested to forward the Examination application forms duly attested on or before **07.05.2018** without fail.

(i) ALL THE REGULAR CANDIDATES OF II SEMESTER (ADMITTED DURING THE ACADEMIC YEAR 2017-2018) & I SEMESTER (ADMITTED DURING THE ACADEMIC YEAR 2017-2018) SHOULD SUBMIT THEIR EXAMINATION FORMS THROUGH ONLINE ONLY. ALONG WITH ONE HARD COPY WHICH IS COMPULSORY.

5. THE PRINCIPALS ARE REQUESTED TO FORWARD THE EXAMINATION APPLICATION FORMS OF THE ELEGIBLE CANDIDATES ONLY.

6. INCOMPLETE FORMS AND FORMS WITHOUT DOCUMENTS MENTIONED ABOVE WILL SUMMARILY BE REJECTED.

A. Ravi

CONTROLLER OF EXAMINATIONS

Copy to:-

1. The Principal of concerned college,
2. The Head, Dept. of _____
3. The Director, Directorate of Academic Audit , MGU.
4. The Secretary to Vice-Chancellor, MGU.
5. The P.A. to Registrar. MGU.
6. The Public Relations Officer. MGU.